



MINISTER
SOCIAL DEVELOPMENT
REPUBLIC OF SOUTH AFRICA

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TO:	MEMBERS OF EXECUTIVE COUNCILS: PROVINCIAL DEPARTMENTS OF SOCIAL DEVELOPMENT	FROM:	MINISTER OF SOCIAL DEVELOPMENT, MS LINDIWE ZULU
DATE:	05 APRIL 2020	REF NO:	MEMOTOMECS032020
CC:	HEADS OF DEPARTMENT OF ALL PROVINCIAL DEVELOPMENTS OF SOCIAL DEVELOPMENT	PRIORITY:	URGENT
SUBJECT	APPOINTMENT OF A NPO TO SUPPORT THE NATIONAL DEPARTMENT OF SOCIAL WITH THE SUPPLY OF A SOCIAL RELIEF PACKAGE TO VULNERABLE PEOPLE IN SHELTERS		

Dear MECs,

1. Allow me to firstly thank you all for your hard work, dedication, and continued efforts in ensuring that South African citizens well-being is taken care of in terms our sector during the lockdown as a result of COVID19.
2. On 22 March 2020, President Ramaphosa announced the extraordinary measure of a lock down from 26 March 2020, for a period of 21 days, to curb the spread of COVID-19 and thereby flatten the curve. As part of the updated disaster regulations issued by the Minister of COGTA, municipalities are required to provide temporary shelters for homeless people. To provide support to these shelters, the Disaster Relief Fund has appointed KIRINOX NPO- 124-809 to distribute social relief to vulnerable persons and the homeless accommodated in shelters. An amount of R50 million has been budgeted for this project.
3. The acting Director-General has also consulted with all provincial Heads of Departments to ensure that there is seamless implementation of this project.

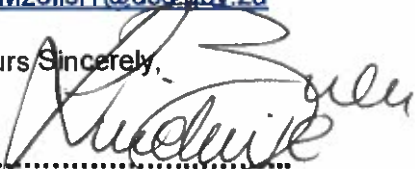
4. The following services will be delivered by the service provider:
 - 4.1 Distribution of the food to shelters;
 - 4.2 Hygiene packs, including sanitisers;
 - 4.3 Personal protective equipment (Sanitisers, masks & gloves); and
 - 4.4 Blankets and mattresses.
5. The following conditions are included in the agreement with KORINOX:
 - 5.1 All unspent funds will be returned to the Disaster Relief Fund on termination of the contract;
 - 5.2 An update report must be provided to the DSD National Situation Room for the Social Development Sector every 3 days;
 - 5.3 A working relationship with the Situation Room needs to be maintained as well as with other identified coordinating structures;
 - 5.4 All goods and services supplied must take the beneficiaries dignity into account and be of adequate quality. All meals/ food packages need to be of high nutritious value;
 - 5.5 Proudly South African products need to be prioritised and be procured from local based suppliers (in relation to the area where they will be distributed);
 - 5.6 All goods and services need to be procured and reasonable normal market based price. Measures need to be put in place to ensure prices are not inflated;
 - 5.7 All employees/ volunteers working on this project must be South Africans – and decent working conditions need to be provided;
 - 5.8 Wherever possible, local based volunteers should be utilised where needed;
 - 5.9 All Covid-19 regulations and protocols are non-negotiable and need to be adhered to at all times
6. KIRINOX will work closely with all Provincial Departments of Social Development and their provincial coordinators in Provinces in determining the appointment of local NPOs to support the delivery or the relief package and the supply and procurement of nutritious food.
7. Provinces are required to appoint a local coordinator as the focal point to work with the national coordinators listed below and KIRINOX. We request that reports be availed every 3 days and sent to the national coordinators. A reporting template and requisition forms will be supplied to your provincial coordinator to facilitate this process.
8. Below is the list of coordinators responsible for receiving and coordinating designated Provinces.

Provinces	Name of Coordinator	Contact details
Free State, Northern Cape & Western Cape	Mr. Mpho Putu	084 836 0966 Mphop@dsd.gov.za
Limpopo, North West &	Mr. Oupa Madumi	074 584 8214 OupaM@dsd.gov.za

Gauteng		
Eastern Cape, KwaZulu Natal Mpumalanga	Mr. Mondli Mbhele	082 302 2275 MondliM@dsd.gov.za

9. For further inquiries on the above, please feel free to engage with the Act
DG of Social Development, Mr Mzolisi Toni on +27 66 480 8250 email
MzolisiT@dsd.gov.za

Yours Sincerely,


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MS LINDIWE D ZULU, MP
MINISTER OF SOCIAL DEVELOPMENT
DATE:05/04/2020