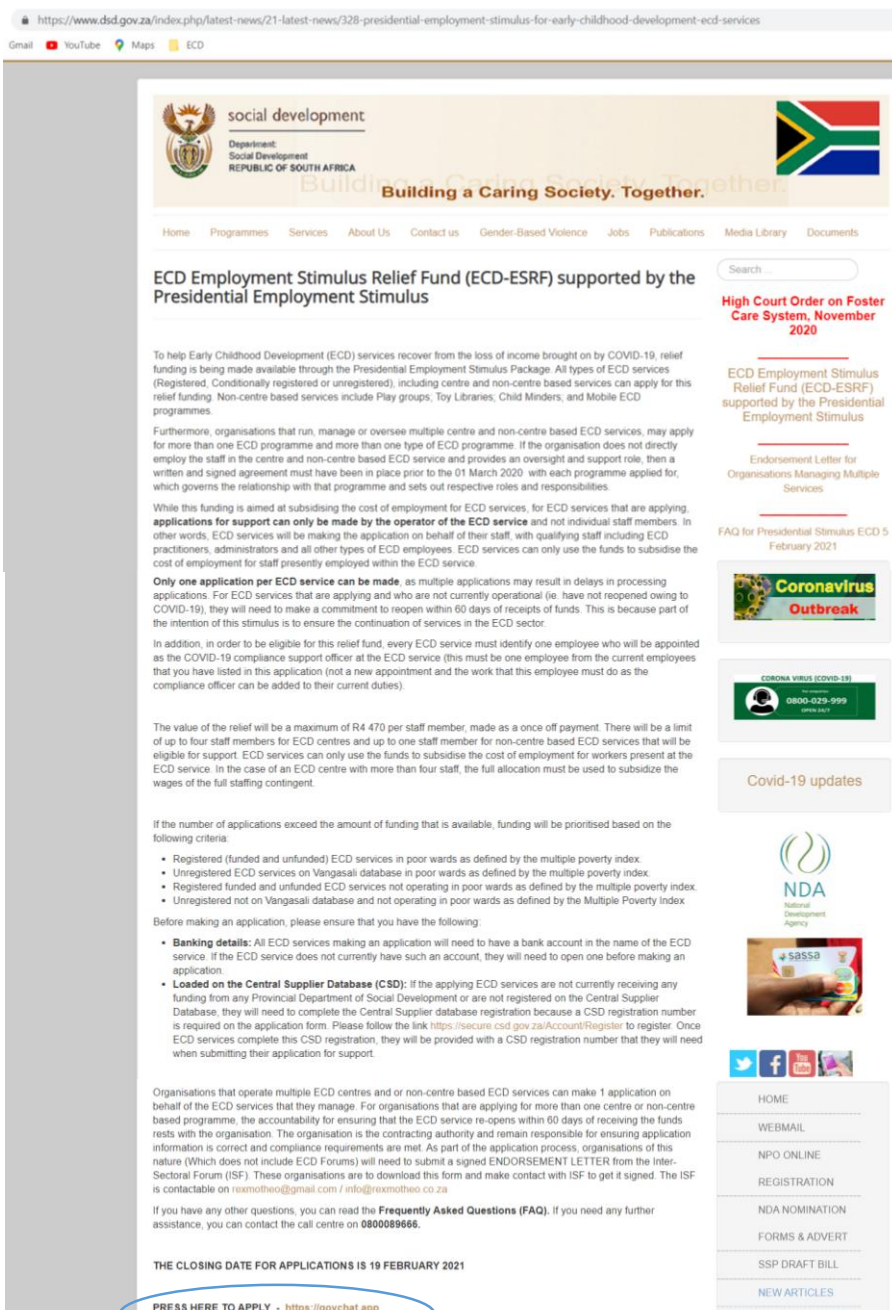


GUIDE: APPLYING FOR THE ECD EMPLOYMENT STIMULUS RELIEF FUND (ECD-ESRF) ON GOVCHAT



For more information about the ECD-ESRF, visit www.dsd.gov.za

On the right-hand side of the page, press on ECD Employment Stimulus Relief Fund (ECD-ESRF)



Here you can read more about ECD-ESRF and how to apply.

Do not forget that before applying, you need to make sure you have the following:

1. A **bank account in the name of the ECD service** (you will not be able to use your personal bank account)
2. If your ECD service is **unfunded** (ie. does NOT receive a subsidy from DSD), **you need to register your ECD service on the Central Supplier Database (CSD)**. You can do this by going to <https://secure.csd.gov.za/Account/Register>. Once you register an account, you will need to login on the CSD website & add your ECD service in the SUPPLIER DETAILS tab. Once you complete the required tabs, you will get a Supplier number that will start with the letter **M** (you need this supplier number for your ECD-ESRF application)

Once you are ready to make an application, CLICK on this link OR visit <https://govchat.app> to apply.



GET STARTED

By signing in to this website you agree to:

- GovChat Terms and Conditions
- GovChat Privacy Policy

Add your mobile number below (without the leading 0). We'll send you a verification code so we know you're real.

Mobile Number
+27 60-4200000

SEND VERIFICATION CODE

Great! We have sent your verification code, please give it a moment to come through.

2 3 4 5

LOGIN

If this is your first time to the GOVCHAT website on the device you are using, enter your cell number and press SEND VERIFICATION CODE

You will receive a SMS with a 4-digit OTP. Enter this number here and press LOGIN to continue



ECD SERVICES



The ECD Employment Stimulus Relief Fund



Does my ECD Service Qualify



Apply for the ECD Employment Stimulus Relief Fund



FAQ's

To apply, click on APPLY FOR THE ECD EMPLOYMENT STIMULIS RELIEF FUND



Step 1 of 7

Check Eligibility

ECD Service Name
TEST ECD Centre

The ECD service, on whose behalf I am making the application, has a bank account in the name of the ECD service.



Does your ECD service receive funding from a Provincial Department of Social Development?



OR

Does your ECD service receive funding from a Provincial Department of Social Development?



ECD services that are currently NOT receiving a DSD subsidy, will need to be registered on the Central Supplier Database (CSD). If you are UNFUNDED, please select this option and enter your CSD number (this supplier number will start with the letter M)



Please provide your Central Supplier Database Registration number:

CSDR Number

There are 7 steps. You cannot save your application & come back to it – you will need to complete all 7 steps and submit. If you leave your application before submitting, you will need to start your application from STEP 1 again. **ONLY ONE application per ECD service can be made.**

Press here to confirm that the ECD service making the application HAS a bank account in the name of the ECD service. If not, a bank account in the name of the service must be opened before making an application.

IF the ECD service making the application currently receive DSD funding, press here to confirm. **In other words, ONLY if the ECD service is FUNDED then click here.** Funded services do not need a CSDR number

If the ECD service is currently **UNFUNDED** (ie. does NOT receive a subsidy from DSD), then **do NOT press this.**

If the ECD service is **UNFUNDED**, you will need to put in a CSDR number. When selecting this option, a box will appear and the CSDR number (supplier number) must be entered. **The supplier number will start with the letter M**

SUMMARY

- **FUNDED:** If the ECD service is currently receiving a subsidy from DSD, you will NOT need a CSD number as you are already loaded onto DSD's payment system
- **UNFUNDED:** If the ECD service is NOT currently receiving a DSD subsidy, you WILL need a CSD number.

I confirm that I am a duly authorised person who is completing and submitting this application on behalf of the Early Childhood Development service.

What best describes your position with the ECD service:

☒ PRINCIPAL/MANAGER ☐ OWNER ☐ ORGANIZATION BEHALF OF

NEXT

This is to confirm that you are the correct person completing the application on behalf of the ECD service. In other words, make sure the Principal/Owner/Management is aware the application is being made as **only one application** can be submitted. **REMEMBER** the ECD service is making an application on behalf of the ECD staff employed at the ECD service. Individual staff members employed at an ECD service must **NOT** make the application for themselves.

Select your position in the ECD service – Scroll to the right to see the different options. The options are: Principal/Manager; Owner; Organisation applying on behalf of ECD services; Management committee member; Founder; Administrator or other member of staff. **Select the most appropriate option and press NEXT and move on to the next step**



Step 2 of 7

ECD Operator/Member of organisation applying on behalf of ECD services

Please complete all fields below as per ID Document:

First Name
Sumaya

Initials
S

Surname
Hendricks

Type of Identification:

☒ ID NUMBER ☐ REFERENCE NUMBER ☐ PERMIT NUMBER

ID Number
8000276107006

Use logged in cellphone number?



NEXT

Complete the details of the ECD operator or the person from the organisation applying on behalf of the ECD services. This is the person who the Application Office will also be in touch with about this application.

ENSURE that the name & surname entered matches the ID number. In other words, make sure that the name and surname entered is what appears in the ID document associated with this ID number (or reference or permit number)

IF the cell number that you entered on the GET STARTED page of Govchat (ie. the cell number the OTP was sent to) is the same number you want to be contacted on, then you can keep this selected

If the cell number is **NOT** the same & you want the Application Office to have a different number associated with this application **THEN DESELECT** this option & enter the cell number

Use logged in cellphone number?



Cellphone Number

8000276107006

NEXT

Step 3 of 7

ECD Service Information

Please indicate the address that your ECD service most frequently uses. If multiple, select one:

Please provide the NAME of at least ONE of the following that are the closest to this ECD service: SAPS police station or public school or post office or clinic.:

Search for the location of your ECD service

Step 3 of 7

ECD Service Information

Please indicate the address that your ECD service most frequently uses. If multiple, select one:

powered by Google

Once you put in the location (make sure to put the street number) of the ECD service, complete the rest of the details

Make sure to put a landmark close to you like a police station or school

Is your ECD service Fully registered or Conditionally registered with the Provincial Department of Social Development? (programme or partial care registration)



Is your ECD service unregistered?



Certificate of registration or conditional registration with the Department of Social Development- either programme or partial care registration:

UPLOAD PROOF OF REGISTRATION (PDF AND IMAGES ONLY)

If REGISTERED or CONDITIONALLY registered (this refers to programme registration or partial care registration), select this option. You will need to upload a picture or PDF of your registration certificate.

If UNREGISTERED (ie. do not have programme registration or partial care registration), select this and move on with your application. You will not need to upload anything.

Which of the following best describes your ECD Service (select one):

ECD Center: Programmes are offered at an ECD centre. i.e a programme that operates daily often for the full day and has more than 6 children in attendance.



Mobile ECD: Programmes are offered to children without ECD services access. The Mobiles travels to predetermined areas and provides services to children at those sites.



Playgroup ECD: A group of young children organised for play activities for learning. A playgroup is usually run 2-4 times a week for just a few hours.



Toy Library ECD: Providing children and families with access to developmentally appropriate educational play and learning materials. They may offer play and learning sessions, toy making demonstrations, individual lending and/or lending to other ECD service providers.



Child Minding ECD: A programme for a maximum of six children in the care of a person during the day as arranged by the primary caregiver.



Select the type of ECD service which best describes the ECD service you are making an application for

Step 4 of 7

ECD Service Information Cont.

Does your ECD service have NPO registration?



If the ECD service has NPO registration, then you can select this and put in the NPO number.

Does your ECD service receive a subsidy on a monthly basis from a Provincial Department of Social Development?



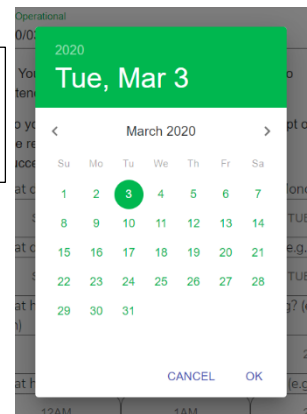
If the ECD service is FUNDED by the Department of Social Development, then select this option

Does your ECD Service have a CIPC number?



If the ECD service is a company and has a CIPC number, you can select this and put in the CIPC number.

Select the YEAR and DATE that the ECD service was last operational



Last Operational
2020/03/03

Is Your ECD service currently open for children to attend?



If your ECD service is currently open, then select this option

Do you commit to reopen within 60 days of receipt of the relief funds should your application be successful?



BUT IF your ECD service is NOT currently open owing to financial difficulty caused by COVID-19, you will need to make a commitment that within 60 days of receiving funding you will reopen the ECD service.

What day does your ECD start operating? (e.g. Monday)

SUNDAY MONDAY TUESDAY

What day does your ECD service operate until? (e.g. Friday)

THURSDAY FRIDAY SATURDAY

What hour does your ECD service start operating? (e.g. 7am)

6AM 7AM 8AM

What hour does your ECD service operate until? (e.g. 4pm)

3PM 4PM 5PM

How many days a week do you operate?

5

Select the day of the week that the ECD service opens and the day it closes as well as the times it opens and closes (Scroll to the right to move along for options)

Does your organisation run, manage or supervise multiple ECD services/programmes? (i.e. multiple ECD centres, sites or multiple non centre based programmes including play groups, toy libraries and mobile ECDs)



Was your ECD service assisted to make this application by an NPO?



NEXT

If you were assisted in your application by a NPO partner, please put in their verification code. If not, do not select this and move on with your application

Only select this option if you are an organisation that is making an application for the **multiple** ECD services that you operate*. Example: If you run 10 ECD services under the name of your organisation, you can select this. By selecting this option, you will need to do the following:

- Answer the Question: How many ECD services/programmes does your organisation run, manage or supervise?
- Please attach/take a photo of your ISF Endorsement (can be downloaded from <https://www.dsd.gov.za/index.php/latest-news/21-latest-news/328-presidential-employment-stimulus-for-early-childhood-development-ecd-services>)
- Please attach/take a photo of your NPO registration certificate

***IF YOU are not making this kind of application, do not select this option and move on with your application.**



Step 5 of 7

Children Who Benefit

Number of children who will benefit from your programme/s?

Number of Children

20

Number of children aged 1 month to 18 months?

Number of children aged 18 months to 3 years?

Number of children aged 3 years to 4 years?

5

Number of children aged 5 years to 6 years?

15

Number of children from the above with disabilities?

2

What is the capacity of your ECD service (How many children can you accommodate or cater for?)

20

NEXT

Complete this section by putting in the details of the number of children who attend the ECD service and their breakdown by age

What is the total number of workers at your ECD service (including yourself)?

4

>

>

>

>

You will need to put in the details of all four staff members

Make sure that their name and surname is written according to their ID document

Remember that ONE person in the ECD service must play the role of the COVID Compliance Officer (which can complement their existing role). If there is only 1 person employed in the ECD service, they will have to be the Compliance Officer

Employee 1 Details

First Name
Sumaya

Initials
S

Last Name
Hendricks

Type of Identification:

☒ ID NUMBER ☐ REFERENCE NUMBER ☐ PERMIT NUMBER

ID Number

Gender:

☐ MALE ☒ FEMALE

Race:

☐ BLACK ☒ COLOURED ☐ WHITE

Disability? ☐

Highest Level of Qualification
NQF Level 5 Higher Certificate in ECD

Cellphone Number

Job in ECD
Principal

When did this person begin working at your ECD Service:
Start Date
2016/02/10

Is this employee the COVID Compliance Officer? ☒

NEXT

Declarations

Please read and accept **EVERY** declaration below:

I declare that my ECD service/s will re-open within 60 days of receipt of the funds (if the ECD service is still closed) ☒

I agree that my organisation will take responsibility to ensure that all services that have been applied will reopen their service if closed within 60 days of receipt of the funds. ☒

I certify that all information is accurately entered to the best of my knowledge and I acknowledge that any falsified information will be considered fraudulent. I understand that a false statement is a criminal offence and will disqualify me from any further consideration from the ECD Employment Stimulus Relief Fund, without prejudice to any other rights, or remedies available to the ECD Employment Stimulus Relief Grant Presidential ECD Employment ☒

Stimulus. The organisation is the contracting authority and remain responsible for ensuring application information is correct and compliance requirements are met

The National and Provincial Department of Social Development (NDSD) collects, uses, processes (which shall include collecting, collating, storing and disclosing and retaining) and shares the provided information (with specific reference to personal information), to which I consent, for the purpose of the following: a. Assessing and processing the application b. Confirming and verifying an individual's identity c. Monitoring the outcome of the The ECD Employment Stimulus Relief Fund d. For audit and record keeping purposes e. This includes collecting and sharing the Client's personal information with third party service providers who are essential to the credibility and affordability processes specifically or generally accepted as related to a); b); c); d) and/or e) above. ☒

I acknowledge that my personal information may be stored in a secure web-based facility, on behalf of the NDSD to ensure that my personal information is kept confidential at all times. ☒

I hereby expressly agree that it is my own responsibility to ensure that I have read and understood these terms and conditions. ☒

I do not have any conflict of interest that would make me ineligible for The ECD Employment Stimulus Relief Fund. I am not employed by any organ of state as defined in section 239 of the Constitution. ☒

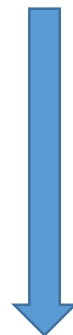
I understand and agree that upon Central Applications Office notifying the applicant of acceptance of the application via SMS, this application shall be deemed to constitute a binding agreement between myself and the relevant Provincial Department of Social Development on the terms and conditions contained herein. The provincial department concerned is not required to sign the application and the notice via SMS will serve as acceptance of the application as a binding agreement between the parties. ☒

By clicking agree, you agree to these Terms and Conditions. If you are awarded funds, you agree that they will be spent to support the employment of the people indicated and on nothing else. This money is distributed to the ECD operator on behalf of the employees. Note, this does not mean that you will receive funding. Funding will be awarded based on eligibility, assessment of your application and availability of funds. If demand exceeds available resources based on the number of applications received, a prioritisation process will be followed to ensure ECD services that are registered or who applied as part of the Vangasali process, and those operating in the officer and those operating in poor wards as determined by the STATSA multiple poverty index (2011) will be prioritised. If your application has been approved or declined, you will be notified by the Central Applications Office. You will be required to keep the following information to provide proof that you spent the money for the purpose allocated to Provincial Departments of Social Development: - Signed proof from all the employees cited in this application confirming that they received the support applied for in their names confirming value and date of payment. - Income and expenditure statement/report reflecting your expenditure include the payment to employees. - Attendance registers reflecting child attendance - Employment contracts for all staff - Signed letter of appointment of the compliance ☒

MAKE sure to read all of these terms and conditions.

ONLY select them if you AGREE to them as this will be a binding agreement. After accepting, press NEXT

If you do not agree with any of these terms and conditions, do not select it and end your application



I have read and agree to the additional Terms and Conditions found below In terms of Section 38 (1) (J) of the Public Finance Management ☒

[Primary Terms and Conditions](#)

OR

I have read and agree to these additional Terms and Conditions found below ☐

[Secondary Terms and Conditions](#)

Amended form 16 forms part of the information completed in this application, and by completing this application I acknowledge that I have initiated the registration process for my ECD service (if not already registered) and will take further steps towards registration ☒

NEXT



Thank you for submitting!

Your application has been successfully submitted!

Your reference number is: XAFST9

If you have any enquiries, please call the contact centre:

0800089666

MAKE sure to keep
this reference
number. You can
use it to follow up
on your
application

HOME



social development

Department:
Social Development
REPUBLIC OF SOUTH AFRICA



PRESIDENTIAL
EMPLOYMENT
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