



social development

Department:
Social Development
REPUBLIC OF SOUTH AFRICA

SERVICE SPECIFICATIONS FOR FUNDING OF NATIONAL BODIES DEPARTMENT OF SOCIAL DEVELOPMENT

FINANCIAL YEAR: 2014/15

DIRECTORATE: CHILD PROTECTION

AIM: PROVIDE APPROPRIATE AND ACCESSIBLE PROGRAMMES AND SERVICES TO PROTECT CHILDREN FROM ABUSE, NEGLECT AND EXPLOITATION

SERVICES REQUIRED

OBJECTIVES	ACTIVITES	OUTCOMES
1. Facilitate transformation of services in accordance with the legislative framework (Children's Act) with affiliated Designated Child Protection Organizations in provinces	<ul style="list-style-type: none">• Ensure needs assessment per district area and submit to provincial DSD.• Review the transformation plan for social welfare services based on community needs.• Implement, Monitor and evaluate the transformation plan.• Review the orientation programme to transform or strengthen management structures.• Meetings, workshops on knowledge and skills transfer on transformation matters, legal and policies in the field of child protection.• Ensure the effective implementation of the Children's Act by DCPOs providing quality service delivery to communities in	Effective and efficient transformed provincial DCPOs.

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	<p>need of services. Implementation of the norms and standards and M&E.</p> <ul style="list-style-type: none"> • Circulars, updated policies and guidelines on child protection matters developed and distributed to affiliate DCPO. Namely: <ul style="list-style-type: none"> • Policy Framework and Strategic Plan for the Prevention and Management of Child Abuse, neglect and exploitation; • Circular on the Child Protection Register: CPR 1 of 2009; • Notification Guidelines for Child Abuse, Neglect and Exploitation; • Child Protection norms and standards; • Implementation plan for the Children's Act; • Training guidelines on child protection. • Revised Child Protection Strategy; • Child Labour Plan of Action; • Children's Act M&E tool. • Practice notes on child protection; • Legal opinions on the Implementation of the Children's Act. • Ensure that all programmes reflect children's rights, disability sensitive and developmentally approach in all design and implementation of programmes to families and children. • Ensure equitable spread of service delivery on prevention, 	

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	<p>early intervention, statutory and rehabilitation services based on the community profiles and needs.</p> <ul style="list-style-type: none"> • Ensure that child abuse cases are reported to the National Child Protection Register. • Ensure that prospective foster and adoptive parents are screened against the CPR: Part B. • Ensure that the head of all DCPO/shelters/facilities/temporary safe care/CYCC screen persons that work with, care for or in contact/access with children. • Ensure that all local DCPOs are quality assured annually. • Ensure that one DCPO that was quality assured, scaled up their services according to the Prevention and Early Intervention Guidelines. • Report any violations to Provincial DSD and take appropriate steps. • Ensure that an organizational developmental plan is developed, implemented and monitored. • Compile and submit annual reports on child protection as prescribed by the Children's Act. • Ensure that all staff is informed on new legislation requirements such as the Children's Act, Child Justice Act, Prevention and Combating of Trafficking in Person's Bill and the Criminal Law (Sexual Offences and Related Matters) Amendment Act, 2007. 	

OBJECTIVES	ACTIVITES	OUTCOMES
	<ul style="list-style-type: none"> • Attending the National Child Care and Protection Forum to provide progress on the implementation of the Children's Act. • Ensure that DCPO participates in provincial, regional/district and local level on the child protection forum. 	
<p>2. Capacity Building of management, professional staff, social workers, volunteers and affiliated DCPO.</p>	<ul style="list-style-type: none"> • Ensure that social workers received specialized training on child abuse, neglect and exploitation. • Relevant training programmes that will ensure capacitated staff according to their needs. • Provide support to new organization through capacity workshops/meetings • Empowerment of new groups and organizations on general management and financial skills. • Ensure training on new legislation affecting abused, neglected and exploited children. 	<p>Capacitated and skilled staff</p>
<p>3. Network on national, provincial, regional and local levels to expand, advocate, facilitate services on those areas which needs services</p>	<ul style="list-style-type: none"> • Affiliated DCPO participates in forums (NCPD), with other services providers, departments and communities. • Coordinate meetings activities in communities regarding child protection services • Communicate policies and priorities to ensure quality service delivery. • Participation in national Child Protection events. • Actively participates nationally and locally in consultative forums on the Amendment of the Children's Act. 	<p>Informed national, provincial, regional and local structures</p> <p>Participation of levels of service providers</p> <p>Shared knowledge, resources, policies and legislation.</p>

OBJECTIVES	ACTIVITES	OUTCOMES
	<ul style="list-style-type: none"> • Honor national days in partnership with stakeholders 	
4.Sound Financial Management	<ul style="list-style-type: none"> • Comply with PFMA requirements • Effective risk management • Keeping of relevant registers/filing on assets, procurement etc. • Audited financial reports Business plans that comply with the Financial Award Policy of DSD. • Performance Management Plan in place, discussed, evaluate with staff members • Developed, implement, evaluate human resource management plan. 	Functional DCPO
5. Research the relevancy, nature and impact of service delivery throughout the organization to plan resources accordingly and to measure quality, quantity and norms and standards of services.	<ul style="list-style-type: none"> • Identify the problem through, research cycle with relevant community members • Undertake research and implement the evidence based recommendations into policy, guidelines, resource management. • Create or maintain database for planning and the development of programmes, norms and standards 	Relevant information and database on transformation, services, volunteers and quality control created.
6. Effective information management system on children in place.	<ul style="list-style-type: none"> • Monitor the collection and analysis of statistical data by DCPO. • Ensure that all stakeholders are informed, trained and submit Form 22 to Provincial DSD. 	Accurate child protection data available and accessible.

OBJECTIVES	ACTIVITES	OUTCOMES
	<ul style="list-style-type: none"> • Monitor all cases reported to the CPR. • All findings of the outcomes of the Children's Court must be submitted to the Provincial DSD. • Keep all relevant registers as prescribed by the Children's Act. 	

COORDINATOR : Mkabane Matsomane

SIGNATURE : [Signature] DATE: 06/11/2013

DIRECTOR : [Signature] M. V. Ncube MBE

SIGNATURE : [Signature] DATE: 06/11/13