social development

Department:
Social Development
REPUBLIC OF SOUTH AFRICA

INTERNSHIP PROGRAMME 2012/2013

The National Department of Social Development (Pretoria) is offering an internship programme for the 2012/2013 financial year in the Pretoria centre (National Office).

Applications are invited from candidates who have completed a 3 year National Diploma/Bachelor and Honours' degree/ Master's Degree in the following study fields:

STUDY FIELD
Information Science/Management/Library Science
Financial Management
Records Management
Financial Accounting
Cost and management accounting
Economics
Human Resource Management
Labour Relations and Collective Bargaining
Management Services /Organisational design / workstudy
Public administration
Public management
Business Administration
Office Administration
Internal Audit
Software Development
Communications Science
Media Studies
Marketing/Journalism
Public Relations
Legal Studies
Social Science
HIV/AIDS related Studies
Youth Development
Community Development
Sustainable Development
Gender and Development Studies
Project Management
Population and Development Studies
Demography
Research/Statistics
Database Administrator

The Programme will commence on 01 April 2012 and end on 31 March 2013. The Interns will receive a monthly stipends as follows:

- **R3, 537.62** per month for a National Diploma, Bachelors and Honours Degree;
- **R4, 367.47** per month for a Masters Degree.

Interested candidates should forward a **Z83 Form**, accompanied by a detailed **CV** and **certified copies of their ID and qualifications** (Matric certificate and Diploma/Degree certificate) to the following address:

National Department of Social Development
Directorate: Sector Education and Training
Private Bag X901
Pretoria
0001

Or Hand Deliver at:

C/o Bosman and Pretorius Street
HSRC Building
Pretoria
0001

For attention: Ms Carmen van der Westhuizen

Closing date: 18 January 2012

Enquiries: Ms Esther Matjila tel: (012) 312 7562

Important note: Due to a large amount of correspondence we envisage receiving, only shortlisted candidates will be contacted. Should you not hear from us within 2 months of the closing date, please accept that your application was unsuccessful.