



Social development

Department:
Social Development
REPUBLIC OF SOUTH AFRICA

REQUEST FOR PROPOSALS

NPO FUNDING FOR THE 2015/16 FINANCIAL YEAR

The National Department of Social Development invites national bodies, that is, NPOs that provide social welfare services in **four or more provinces**, to apply for funding to strengthen service delivery in seven areas as outlined in the Policy on Financial Awards to Service Providers (PFA) of the Department of Social Development. The seven areas/services may include the following broad categories as provided in the relevant policies and legislation:

- Services to children and families
- Services to older persons
- Services to people with disabilities
- Victim Empowerment (VEP)
- Social Crime Prevention and substance abuse
- Transfer of skills to emerging national bodies

To be considered favourably, applicants must be able to illustrate how maximum impact can be generated with the lowest possible use of resources.

Eligibility Criteria

- + Provide services according to the service packages, Norms and Standards and National Baseline Costing Models.
- + Support and commit to share resources and transfer of skills (including mentoring and supervision).
- + All the applications for funding must be done using the Department's application forms.
- + All sections of the application form must be fully and comprehensively completed.
- + All proposals must illustrate how the proposed activities/objectives will contribute to national, provincial and district priorities of the department.
- + All the NPOs must produce documented proof of their NPO certificate which will be verified for validity with the NPO Directorate within the Department of Social Development

- ✚ Applications must comply with the Public Finance Management Act (PFMA) to ensure sound financial management and accounting procedures.
- ✚ Promote equitable distribution of services, taking into account historical imbalances, including race, gender and the urban/rural divide.
- ✚ Presence and operations in at least four provinces

How to apply

The following documents are required from applicants who wish to be considered for funding:

- ✚ Application form and service specifications which is obtainable from National Department of Social Development (Human Sciences Research Building, Office R742) and website : www.dsd.gov.za)
- ✚ All the printed service specifications will be available for collection at Human Sciences Research Building.
- ✚ **Proposal:** Business Plan dealing with schematic plan and proposed budget (template available on the Department's website).
- ✚ Certified copy of certificate of registration under the Non-Profit Organisations Act of 1997
- ✚ Copy of the NPOs constitution and financial policy signed by board members.
- ✚ Section 38 (1) (J) of the Public Finance Management Act of 1999.
- ✚ Copy of the Tax clearance certificate from South African Revenue Services (SARS)
- ✚ Entity Maintenance Form regarding banking details of the organisation
- ✚ Audited Financial Statements for the most recent year that the organisation has been in existence.
- ✚ Details of other sources of funding, including amounts and areas of focus for the past financial period (as requested in application form) or a sustainability plan of the organisation.

All proposals (properly completed application forms together with the required supporting documentation) must be forwarded for the attention of Ms Civil Legodu at the National Department of Social Development, Private Bag X901, Pretoria, 0001 or can be hand-delivered to Ms Theresa Lottering at Human Sciences Research Council Building, 134 Pretorius Street, Pretoria, Office No: 735, South or at the foyer. Tel: (012) 312-7348/7713/7588.

For enquiries kindly contact Mr Poso Makhado at (012) 312-7713 or Ms Gogie Itumeleng at (012) 312- 7588(

All proposals must reach the National Department of Social Development by 12h00 on 12 November 2014. Proposals received after the closing date as well as proposals received via fax/email will not be considered /accepted.