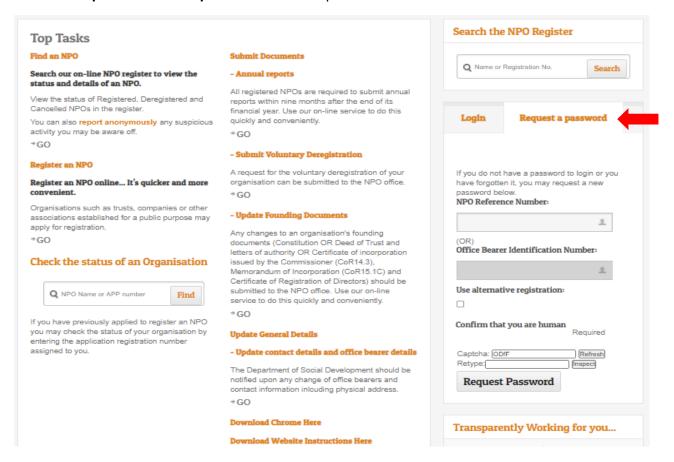## REQUEST PASSWORD AND LOGON

The password is required for submission of annual reports, Submit Voluntary Deregistration, Update General Details and Update Founding document.

NB: A One Time Password (OTP) will be send to the registered email address of the organisation. The one time password is only valid for 24 hours

Step 1: Click on **Request a Password** Option

- Capture the NPO number or Office Bearers ID number

- Enter CAPTCHA in the provided field below

- Click on **Inspect**

- Click **Request Password**